



Minutes of the Sarratt Parish Council meeting held on Tuesday 16<sup>th</sup> October  
2018 in The Village Hall, The Green, Sarratt

Present: Councillor D Turner  
Councillor S Dobson  
Councillor J Gell  
Councillor M Groom  
Councillor M Musk  
Councillor D Rees  
Councillor Thorp

In attendance Mrs J Dawes, Clerk to the Council  
5 Members of the public  
District Councillor Alex Hayward

	Action
<b>133/18 APOLOGIES AND ANNOUNCEMENTS</b> Apologies for absence were received recorded and accepted from Councillors Mortimer and Soothill	
<b>134/18 DECLARATION OF INTEREST</b> There were none	
<b>135/18 MINUTES</b> It was proposed by Councillor Gell, seconded by Councillor Turner and <b>RESOLVED</b> that the minutes of the Parish Council meeting held on 18 <sup>th</sup> September 2018 be signed as a true record	
<b>136/18 PRESENTATION FROM THE RALPH TRUSTEES</b> Neil Westwick from the Ralph Trustees spoke to the Council regarding its plans for extending The Grove. The Planning application was due to be at TRDC before Christmas. Councillors raised concerns about the lack of parking in the area and that disabled parking is frequently blocked off. This would be looked into and they were at present looking at ways to improve parking.	
<b>137/18 PRESENTATION FROM WILL HOBHOUSE</b> Mr Hobouse spoke to the Council about getting Hastoe Housing Association in to look at what is needed for the village in way of affordable housing and people wanting to down size. It was agreed that the matter should be discussed in more detail at a separate meeting to be held before the next parish council.	

- 138/18 MATTERS ARISING AND ACTION PLAN**  
The Clerk updated the council on the action plan
- 139/18 REPORTS FROM REPRESENTATIVES TO OTHER BODIES**  
Councillor Gell had attended the Chandlers Cross residents Association AGM.
- 140/18 CLERKS REPORT**  
The Clerks report is attached to these minutes.
- 141/18 LEAD COUNCILLORS REPORT FOR PLANNING**  
Two recent applications that the Parish Council had supported recently, The Boot and Wynchwood had been approved. A letter of thanks had been received from the owners of Wynchwood.
- 142/18 TO COMMENT ON PLANNING APPLICATIONS**  
It was resolved that the observations as attached be made on the planning applications
- 143/18 TO NOTE PLANNING DECISIONS**  
The decisions on the attached sheet were noted.
- 144/18 LEAD COUNCILLORS REPORT FOR POLICY AND RESOURCES**  
Work is being done on next years budget, included in it will be the need to get our reserves back to 50% of precept as per Policy and looking at our earmarked reserves to ensure that we have sufficient put aside in case of an election being called next year.
- 145/18 DRAFT GRANT APPLICATION LIST**  
The draft application list was put before Council. The Clerk and Councillor Thorp would be meeting to go through the applications in order to make recommendations to Council at next month's meeting.
- Clarity was given on what was agreed regarding the Scouts grant and the form had been now received. It was noted that applications had been made by the school, it was also noted that there was still an outstanding invoice for the damage to The Green. Councillor Turner would draft a letter to be sent.
- 146/18 PROTOCOL MARKING THE DEATH OF A SENIOR ROYAL**  
The clerk had produced a draft protocol, any comments to be made to her for inclusion prior to bringing back to the meeting to adopt.
- 147/18 PARISH PLAN UPDATE**  
A few more surveys were outstanding for input it was hoped to have a report for the November meeting.
- 148/18 APPROVAL OF CHEQUES**  
It was proposed by Councillor Groom, seconded by Councillor Dobson and **RESOLVED** that the cheques to the value of £5,828.83 as attached to these minutes be approved.
- 149/18 LEAD COUNCILLOR REPORT FOR ENVIRONMENT**

**150/18 GREENS AND FOOTPATHS**

Gates would be ordered once it had been agreed what was needed.

**151/18 LEAD COUNCILLOR FOR HIGHWAYS REPORT**

Councillor Gell updated the meeting on highway matters. A lot of concern was being expressed about the proposal for a motorway service station just outside Kings Langley.

It had been confirmed that the County Council would not give the passcodes for the VA signs in Dunny Lane or Bucks Hill but would share the data if and when the collected it.

The finger posts around the village were now showing signs of decay. The Clerk was asked to look into alternative materials to replace them.

**152/18 CORRESPONDENCE**

A letter of thanks from Cancer research had been received for allowing them to use the council office to count the takings from the autumn fayre. They had raised £5000.

**153/18 PUBLIC QUESTION TIME**

Councillor Hayward introduced Angela Killick who would be standing in the forthcoming elections.

**154/18 COUNCILLORS QUESTIONS AND COMMENTS**

Councillor Groom informed the Council of the huge amount of litter that he was coming across whilst walking the footpaths, he would report back at the next meeting.

Councillor Turner would not be able to attend the Remembrance Service and asked Councillor Dobson to stand in for him in laying the wreath.

Concern was expressed regarding the gridlock around the village after the recent accident and subsequent closing of the M25 recently. The Clerk was asked to write to Neil Canning to ask what protocols are in place when this happens.

**155/18 DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 13<sup>th</sup> November 2018 at 7.30 pm in the back room of the Village Hall.

The meeting closed at 9.20pm

Clerks Report October 2018

The Village Shop has been registration has been accepted as a valid application and a decision will be made on 4<sup>th</sup> December.

Work is ongoing on the draft budget and this will be with you at the November meeting with the final precept to be set at the 18<sup>th</sup> December meeting once we've received the band D base figures.

The compound on The Green is being erected by affinity water to carry out major repairs to the water main in front of the office, it is anticipated that the work will last about 4 to 6 weeks.

The office will be closed 26<sup>th</sup> October until 5<sup>th</sup> November for half term.

## New Applications Received Between 01/10/2018 and 30/10/2018

Item No :

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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## New Application

18/1826/FUL

01/10/2018	Claire Wilson	Mr & Mrs P	Penrose The Green WD3 6BH
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**Proposal :** Erection of single storey conservatory, single storey garage extension and alterations including new roof to garage

**Observations :** The Parish Council had no objection to this application

18/1874/FUL

01/10/2018	Matthew Roberts	Mr C	Little Winch The Common Chipperfield WD4 9BZ
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**Proposal :** Proposed new gate and piers to existing site access

**Observations :** The Parish Council had no objection to this application

18/1885/FUL

01/10/2018	Matthew Roberts	Mr C	Little Winch The Common Chipperfield WD4 9BZ
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**Proposal :** Construction of a swimming pool with landscaping, green house and ornamental

**Observations :** The Parish Council had no objection to this application

18/1897/FUL

01/10/2018	Tom Norris	Mr H	Potten Farm Cottage Redhall Lane Chandlers Cross WD3 4LT
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**Proposal :** Single storey rear extension

**Observations :** The Parish Council had no objection to this application

18/1898/PDA

01/10/2018	Tom Norris	Mr M D	Pole Barn Callipers Hall Farm Quickmoor Lane Sarratt WD4 9AX
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**Proposal :** Change of use of agricultural building to three residential dwellings with operational works to building

**Observations :** the Parish Council request that the planning officers are satisfied that the barn was used for agricultural activities and not equestrian and that the regulations are met.

18/1911/FUL

01/10/2018	Lauren Edwards	Lady J S	Sarratt Hall Cottage The Green Sarratt WD3 6BS
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**Proposal :** Internal alterations including replacement of staircase, removal and addition of partitions; additions of internal openings and alterations to internal levels and external alterations including addition of pitched roof over existing two storey projection, insertion of windows and openings and construction of open entrance porch to front and rear of cottage and alterations to external levels

**Observations :** The Parish Council had no objection to this application

**New Applications Received Between 01/10/2018 and 30/10/2018**

Item No :

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>18/1912/LBC</b>	01/10/2018	Lauren Edwards	Lady J S	Sarratt Hall Cottage The Green Sarratt WD3 6BS

**Proposal :** Listed building consent: internal alterations including replacement of staircase, removal and addition of partions; additions of internal openings and alterations to internal levels and external alterations including addition of pitched roof over existing two storey projection, insertion of windows and openings and construction of open entrance porch to front and rear of cottage and alterations to external levels

**Observations :** The Parish Council had no objection to this application

**Applications Received :- 7**

**NOTIFICATIONS OF PLANNING DECISIONS FROM Three Rivers District Council**

**Minute Ref 142/18**

**Tue 1 October 2019**

**District Ref**

' C ' Contrary to District 'CD' Contrary Delegated  
' D ' Delegated  
' E ' Endorsed by District 'ED' Endorsed Delegated

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E 18/1519/RSP	Approved	The Boot Public House
E 18/1689/FUL	Approved	Winchwood
E 18/1712/FUL	Approved	Spindle Cottage
E 18/1736/LBC	Approved	The Grove Hotel

## List of Payments made between 01/09/2018 and 30/09/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/09/2018	SARRATT VILLAGE HALL	101035	41.58		Room Hire
20/09/2018	cancelled	101036	0.00		cancelled
20/09/2018	Rialtas Business Solutions Ltd	101037	142.80		Software support
20/09/2018	Jonathan Wragg	101038	420.00		legal advice
20/09/2018	W Kent	101039	24.85		Wages
20/09/2018	J Dawes	101040	1,912.85		wages
20/09/2018	B WHITEWOOD LTD	101041	1,924.80		Ground work
20/09/2018	cancelled	101042	0.00		cancelled
28/09/2018	Derek Marshall	101043	300.00		iron work
28/09/2018	Spectrum Signs	101044	156.00		Spectrum Signs
28/09/2018	Barriers Direct	101045	425.95		Bendy bollards
28/09/2018	PKF Littlejohn	101046	480.00		External Audit
		<b>Total Payments</b>	<b>5,828.83</b>		