



Minutes of the Sarratt Parish Council meeting held on Tuesday 18<sup>th</sup> December  
2018 in The Village Hall, The Green, Sarratt

Present: Councillor D Turner  
Councillor J Gell  
Councillor M Groom  
Councillor M Musk  
Councillor Rees  
Councillor P Thorp  
Councillor A Soothill

In attendance Mrs J Dawes, Clerk to the Council  
5 Members of the public  
District Councillor Marilyn Butler

		Action
<b>185/18</b>	<b>APOLOGIES AND ANNOUNCEMENTS</b> Apologies for absence were received recorded and accepted from Councillors Dobson and Mortimer.	
<b>186/18</b>	<b>DECLARATION OF INTEREST</b> There were none.	
<b>187/18</b>	<b>MINUTES</b> It was proposed by Councillor Soothill, seconded by Councillor Turner and <b>RESOLVED</b> that the minutes of the meeting held on 13 <sup>th</sup> November be signed as a true record.	
<b>188/18</b>	<b>MATTERS ARISING AND ACTION PLAN</b> The Clerk updated the Council on the action plan.	
<b>189/18</b>	<b>REPORTS FROM REPRESENTATIVES TO OTHER BODIES</b> Councillors Soothill and Mortimer had attended a meeting of the KGV management committee. At the meeting expectations were set about possible grant funding next year.	
<b>190/18</b>	<b>CLERKS REPORT</b> The Clerks report is attached to these minutes.	
<b>191/18</b>	<b>PLANNING REPORT</b> Councillor Rees had been impressed with the letter sent regarding the potential sites consultation he felt that the Council should discuss it further and how best it can protect The Green Belt. The matter was due to be discussed at the next Joint Parish	

Council's meeting and could be reported back to the Council at its meeting in January.

**192/18 PLANNING APPLICATIONS**

It was resolved that the following observations be made on the planning applications as shown on the attached sheet.

**193/18 PLANNING DECISIONS**

The decisions on the attached sheet were noted.

**194/18 ENFORCEMENT**

The list of planning enforcement was noted.

**195/18 COMMUNITY INFRASTRUCTURE LEVY**

The Clerk presented the Community Infrastructure Levy monitoring report for the year 2016/17. This report would be published on the Councils website. It was proposed by Councillor Thorp, seconded by Councillor Turner and **RESOLVED** that the report be approved.

**196/18 PLANNING APPEALS**

The planning appeals for planning applications 18/0662/FUL & 17/2357/FUL were noted.

**197/18 POLICY & RESOURCES REPORT**

Councillor Thorp presented the Policy & Resources section of the meeting. The first draft budget that had included everything had been taken away and the Clerk had gone through it line by line looking for places savings could be made.

**198/18 GRANT APPLICATIONS**

The Grant applications and supporting accounts had been studied in fine detail. Particular attention had been taken of how much money the groups had in reserves and what the grant was for. Some tough decisions had need to be made this year in order to keep the Councils precept raise to a minimum. It was proposed by Councillor Turner, seconded by Councillor Groom and **RESOLVED** that the grants as attached to these minutes and totalling £17,154.00 be approved.

**199/18 BUDGET 2019/2020**

The budget had been gone through line by line from the original draft and a number of areas had been identified to make savings, but still allow the council to carry out its function and included a budget to do a neighbourhood plan if required. It was proposed by Councillor Turner, Seconded by Councillor Groom and **RESOLVED** that the budget presented be approved.

**200/18 NEIGHBOURHOOD PLAN**

Following the discussion on the budget it was proposed by Councillor Soothill, seconded by Councillor Turner and **RESOLVED** that the Sarratt Parish Council would start the process of preparing a neighbourhood plan. There was 1 abstention to the vote.

**201/18 PRECEPT 2019/2020**

It was proposed by Councillor Turner, seconded by Councillor Gell and **RESOLVED** that the precept for the year 2019/2020 be set at £95,135 representing an increase of 2.41%

**202/18 APPROVAL OF CHEQUES**

It was proposed by Councillor Groom, seconded by Councillor Turner and **RESOLVED** that the cheques to the value of £9,165.78 as attached to these minutes be approved.

**203/18 ENVIRONMENT REPORT**

There was no report.

**204/18 GREENS / FOOTPATHS**

Kissing Gates for the P3 work had been received and would be put in after the new year.

**205/18 HIGHWAYS REPORT**

Councillor Gell updated the Council on the current road works. Patching and surfacing had been done at Sarratt Bottom, unfortunately in doing the works substantial damage had been done to the banks and a great deal of mud deposited on the road. This has been reported to highways. The contractors for the Electricity board have finished the part along The Green and would be back in January to go down Alexandra Road.

**206/18 CORRESPONDENCE**

A letter of thanks had been received from Sarratt Explorers for their grant.

**207/18 PUBLIC QUESTION TIME**

A Parishioner thanked the Council and SCCF for the panic alarms for the elderly.

**208/18 COUNCILLORS QUESTIONS & COMMENTS**

Councillor Gell had received a complaint about parking on the Corner of Alexandra Road and the possibility of white lines on the corner. The item to be raised as a formal item on a forthcoming agenda.

Councillor Soothill asked how the results of the Parish Plan survey would be sent out and Councillor Turner referred to the email from Cllr Groom and requested it be put on the January agenda along with the Neighbourhood Plan.

The Chairman wished everyone a Merry Christmas and a Happy New Year

**209/18 DATE OF NEXT MEETING**

The next meeting would be held on Tuesday 15<sup>th</sup> January 2019.

The meeting closed at 9.10pm

I am pleased to report that the Director of Community and Environmental Services at Three Rivers District Council has APPROVED the nomination of this property as an Asset of Community Value for the following reasons:

- The building meets the necessary statutory criteria to be listed:
- The nomination relates to the whole building. The actual current primary use of the building is as a shop and Post Office (not ancillary use). The first floor office financially subsidises this use. It is considered that the use of the building therefore furthers the social wellbeing and or social interests of the local community.
- It is realistic to think that there can continue to be non-ancillary use of the building which will further the social wellbeing or social interests of the local community.

The property will be added to the Council's list of Community Assets and will remain on the list for 5 years.

The new defibrillator has arrived. The cabinet has been ordered and will be here in the New Year and I have arranged with the village hall regarding the siting of the cabinet. Along with the defibrillator came a CPR training pack so that training can be provided across the community, this will start in the new year. The defibrillator was part funded by a grant from the British Heart Foundation.

The road closure has gone in for the Boxing day car rally, TRDC seemed reluctant to deal with it this year and kept trying to pass me over to obtain a full road closure permit from HCC.

The office will be closed between 24<sup>th</sup> December and 2<sup>nd</sup> January. I will be working on the risk assessments and Commons management plan works schedule during the week and will check on the emails.

## New Applications Received Between 01/12/2018 and 20/12/2018

Item No :

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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## New Application

18/2349/CLED

12/12/2018 Tom Norris

C W

Land at Long Pightle  
Mobile Home Park  
Chandlers Lane  
WD3 4NE**Proposal :** Use of land as amenity space provision in connection with mobile home park**Observations :** The Parish Council note the application. it has no knowledge of the use of the land it trusts that the planning officer will be satisfied with the evidence produced.

18/2359/FUL

12/12/2018 Claire Wilson

A C

The Spinney  
Dawes Lane  
WD3 6BQ**Proposal :** Demolition of existing dwelling and studio and construction of replacement single storey dwelling with basement**Observations :** The Parish Council had no objection to this application.

18/2388/PDA

12/12/2018 Scott Volker

J W

Toad Hall  
Finches Avenue  
Redheath**Proposal :** Proposed change of use of an agricultural building to a residential dwelling with operational works to building**Observations :** The Parish Council were not convinced that building could be classed as an agricultural building and is little more than a shed.

18/2416/PDA

12/12/2018 Tom Norris

H

Barn adj Ollieberrie Lane  
Flauden Lane  
Belsize**Proposal :** Change of use of agricultural building to a residential dwelling with operational works to building and associated curtilage**Observations :** The Parish Council noted the application

Applications Received :- 4

**NOTIFICATIONS OF PLANNING DECISIONS FROM Three Rivers District Council**

**Minute Ref**

**Tue 18 December 2018**

**District Ref**

' C ' Contrary to District 'CD' Contrary Delegated  
' D ' Delegated  
' E ' Endorsed by District 'ED' Endorsed Delegated

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E 18/1826/FUL	Approved	Penrose
E 18/1911/FUL	Approved	Sarratt Hall Cottage
E 18/1912/LBC	Approved	Sarratt Hall Cottage
E 18/1969/LBC	Approved	Bucks Hill Bottom House
C 18/1897/FUL	Refused	Potten Farm Cottage
District COMMENT Refused The proposed single storey rear extension, in conjunction with the previous extensions and alterations would result in disproportionate additions over and above the size of the original dwelling. The proposed development would also spread development across the site and would cause harm to the openness of the Green Belt. No very special circumstances exist to outweigh the harm to the Green Belt by virtue of its inappropriateness as such the proposal is contrary to Policy CP11 of the Core Strategy (adopted October 2011), Policy DM2 of the Development Management Policies LDD (adopted July 2013) and the National Planning Policy Framework.		Local COMMENT The Parish Council had no objection to this application

Applicant	Reason	Power	amount awarded 2018/19	amount requested 2019/20	amount suggested 2019/20	Notes
Ducklings	Replacment Laptops	Section 19 Local Gov't Act (Misc's Provisions) Act1976	£1,500.00	£1,500.00	£1,500.00	
Sarratt Music Festival	Contribution to the costs of the Children's Concert forming part of the overall Festival, in 2012	Section 112 (1) Local Gov't Act 1972	£1,000.00	£1,000.00	£1,000.00	
Sarratt Care	Contribution to Village Hall Hire Charges in respect of Sarratt Care Lunches	Section 145 Local Gov't Act 1972	£2,000.00	£2,200.00	£2,200.00	
Days Charity	Christmas Vouchers to all residents over 80 to be spent in the village shop	Section 137 Local Gov't Act 1972	£200.00	£200.00	£200.00	
King George's Field, Sarratt	Contribution to Grounds and other maintenance costs.	Section 19 Local Gov't Act (Misc's Provisions) Act1976	£8,500.00	£9,000.00	£6,000.00	
Spotlight on Sarratt Parish	Contribution to Production Costs of monthly publication	Section 142 Local Gov't Act 1972	£360.00	£370.00	£370.00	
Parish of The Holy Cross,	Contribution to Grounds Maintenance costs.	Local Government Act 1972 s214	£2,460.00	£2,534.00	£2,534.00	
Sarratt Village Hall	Contribution to building maintenance and running costs	Section 133 Local Gov't Act 1972	£5,000.00	£5,820.00	£0.00	High level of reserves
Sarratt C of E School	Tree works	Section 137 Local Gov't Act 1972	£1,000.00	£600.00	£0.00	should be HCC function
Sarratt C of E School	Cultural events	Section 137 Local Gov't Act 1972		£600.00	£600.00	
Sarratt C of E School	Electrical Tools	Section 137 Local Gov't Act 1972		£199.98	£0.00	should be HCC function
Sarratt Local History Society	digitising the scrap book	section 142 Local Gov't Act 1972		£4,770.00	£2,000.00	
Sarratt Mother & Toddler group	rent of hall	Section 19 Local Gov't Act (Misc's Provisions) Act1976		£750.00	£750.00	
Sarratt Scouts Explorers		Section 19 Local Gov't Act (Misc's Provisions) Act1976	£1,000.00	£2,000.00	£0.00	£1000 agreed at council on receipt of application paid in 2018/19
Sarratt Scouts		Section 19 Local Gov't Act (Misc's Provisions) Act1976	£600.00		£0.00	
Sarratt Rebels			£0.00		£0.00	
<b>Total amount</b>			<b>£23,620.00</b>	<b>£31,543.98</b>	<b>£17,154.00</b>	

Signed.....Date.....

## List of Payments made between 01/11/2018 and 30/11/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2018	S Dobson	101061	241.62		Youth group expenditure
06/11/2018	D Turner	101062	150.00		Parish Plan expenditure
06/11/2018	TBS Hygiene	101063	165.00		Dog bin disposal
06/11/2018	Childmatters	101064	275.00		1st Aid Course Youth group
23/11/2018	J Dawes	101065	1,920.20		Wages
23/11/2018	B WHITEWOOD LTD	101066	3,331.20		groundwork
23/11/2018	TBS Hygiene	101067	132.00		dog waste removal
23/11/2018	A Hammett	101068	54.19		printing
23/11/2018	Eon	101069	1.50		electricity
23/11/2018	british legion	101070	25.00		poppy wreath
23/11/2018	HMRC	101071	2,555.07		Tax & NI Q2
23/11/2018	Sage UK Ltd	101072	226.80		payroll support
23/11/2018	L Ashby	101073	45.00		Youth group expenses
23/11/2018	W Kent	101074	43.20		wages
		<b>Total Payments</b>	<b>9,165.78</b>		



